Member Request to Transfer Form

- A Member in good standing, requesting to transfer their membership to another chapter, must complete and submit this form for approval and signature of their Executive Director.
- Upon approval of this request by the Executive Director, the member should then submit this completed form along with a completed new application for membership to the Vice President of the chapter they wish to transfer to.
- Along with the approved "Request to Transfer" form and the completed "Membership Application", the member will be required to submit a one year membership fee to their new chapter if they have 12 months or less remaining on their current membership. An additional registration fee is not required. Upon acceptance by the Membership Committee of the new chapter, the remaining months the member has left from their former chapter will be added.

Please print the following information clearly:

- Members Name: _____
  First Last
- Company Name: _____
- Mailing Address: _____

  _____
- Former Chapter Name: _____
- VP Name: _____ VP Phone: _____
- Last Meeting Date Attended: _____
- Requesting to transfer to what Chapter - effective date _____/_____
  Chapter Date
- Reason for Transfer:_____

_____

_____

Please fax this <u>completed</u> form to your Executive Director for approval.

Number of Months Remaining: (To be completed by Regional BNI Office) _____

Executive Director's Authorization: _____

Return signed authorization form back to the member

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